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January 14, 2009

Town of Coupeville  
PO Box 725  
Coupeville, WA 98239

Re: Opportunity to apply for grant funding

Dear Sir or Madam:

The Northwest Clean Air Agency (NWCAA), since its inception, has been an organization which operates as a collective effort of local, state and federal agencies or governments.

As one of the local governments which provide some of the financial support to NWCAA, please be aware that your ongoing support is both necessary, appreciated and contributes to the public health and quality of life for all within our region.

We at NWCAA are aware of the serious budgetary challenges facing all local governments within our jurisdiction.

With this in mind, we are giving consideration to providing financial assistance for your projects or activities which contribute to cleaner air. While we are not in a position to provide ongoing financial support, we may be able to provide one-time underwriting for such projects or activities.

The amount available for cities which provide financial support to NWCAA is likely to be approximately equal to your 2009 per capita assessment. For Counties, the amount is likely to be approximately equal to your net per capita assessment, after reductions equal to our contributions to the fire warden program within the counties. These guidelines are, however, simply guidelines. Depending on the project or activity, our Advisory Council and Board of Directors may allow more or less than these amounts.

In order to take advantage of this potential funding, I would ask that you provide me with a letter outlining the amount of the funding request, how the use of the funds will, in your opinion, contribute to cleaner air and any other information which you believe will be of value to us in evaluating the request. (Please be aware that historically this agency has not funded the purchase of vehicles for government fleets.)

While there is no particular deadline for submitting a funding request, the resources we have available this year are finite, and the sooner a request is received, the sooner it can be evaluated and acted upon. As our agency's fiscal year ends June 30, 2009, we would prefer to have received any request by the end of April, 2009.

If you have any questions concerning this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Asmundson", followed by a long horizontal line extending to the right.

Mark Asmundson  
Director